

APPLICATION FOR REACHING HOME BASE FUNDS

Please use this application when seeking SUPPORT SERVICES funding

***For help writing and reviewing proposals before submission please contact
rhpo.chantal@yapc.ca***

Eligible Activities Include:

a. Housing services

Housing services are those that lead to an individual or family transitioning into more stable housing that has been deemed appropriate and safe.

b. Prevention and shelter diversion

Prevention includes activities aimed at preventing homelessness by supporting individuals and families at imminent risk of homelessness before a crisis occurs. This includes supporting individuals and families who are currently housed but at-risk of losing their housing, and preventing individuals who are being discharged from public systems from becoming homeless.

Shelter diversion is a tool used to prevent the use of emergency shelters by providing individualized supports when families and individuals are seeking to enter the emergency shelter system. Shelter diversion programs help individuals and families seeking shelter to explore safe and appropriate alternate housing arrangements and, if necessary, connect them with services and financial assistance to help them find secure housing.

c. Health and medical services

Providing general health and medical services, mental health (including counselling) and addictions support services.

Direct hiring of health care professionals (for example, nurses, doctors) to provide services directly to clients.

d. Client support services

Client support services include individualized services to help improve integration and connectedness to support structures, such as the provision of basic needs and treatment services. They may also include services to support the economic, social and cultural integration of individuals and families.

***PLEASE NOTE ALL PROJECTS MUST BE COMPLETED BY MARCH 31, 2022**

APPLICATION DEADLINE IS JUNE 18, 2021

**EMAIL YOUR COMPLETED APPLICATION FORM TO
rhpo.chantal@yapc.ca**

PLEASE SIGN YOUR APPLICATION FORM PRIOR TO SUBMITTING – SIGNATURE SECTION ON THE LAST PAGE.

For YAPC use only

Project # _____
Date application received: _____
Rural or Whitehorse: _____

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1. **What is legal name of the applicant (the name registered with the Canada Revenue Agency/Societies)?**

Click or tap here to enter text.

2. **Primary Contact Person**

Contact Name: Click or tap here to enter text.

Contact Title: Click or tap here to enter text.

Phone Number: Click or tap here to enter text.

Email Address: Click or tap here to enter text.

3. **Proposed Project Name** (please keep brief) Click or tap here to enter text.

4. **Applicant Contact Information:**

Street Address (include unit number): Click or tap here to enter text.

City: Click or tap here to enter text.

Postal Code: Click or tap here to enter text.

5. **Please briefly describe the mandate, programs and services currently offered (250-word maximum).**

Click or tap here to enter text.

6. **What is your approximate total annual budget?** Click or tap here to enter text.

7. **Approximately how many staff do you employ?** Click or tap here to enter text.

8. **How long have you been in operation?** Click or tap here to enter text.

9. **Is this application being submitted on behalf of a partnership or collaboration?**

Yes No

a. **If yes, what is the nature of the partnership/collaboration (200-word maximum).**

Click or tap here to enter text.

b. **If yes, please indicate the partners involved in this initiative using the table below**

Partner Name	Description of partnership	Outline financial contribution (if applicable)

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10. Coordinated Access (CA) is a process that links individuals and families who are experiencing homelessness or are at risk of homeless with housing and resources. This coordinated, person centred approach streamlines the navigation of community systems to serve people faster and ensure fairness.

In Yukon, there are five main components: data management, landlord engagement specialists, service providers, policy and program support, and the Community Advisory Board. To implement CA, service providers shift from serving their organizations clients to clients that the community has prioritized.

CA is key in an integrated systems approach that has a common decision-making process and common goals, rather than each service provider making decisions with the information that they have. Gaps become more highlighted, duplication is reduced, and service delivery is more person centred.

Reaching Home funded proponents that operate in Whitehorse or have housing units available in Whitehorse are required to be a part of Coordinated Access.

Please describe how you are currently engaged in coordinated access or how your organization could be connected.

Click or tap here to enter text.

11. Does this initiative serve the general population (meaning individuals any gender, any age, with any other characteristics including mental/physical health issues, etc.), or does the initiative seek to serve individuals with specific characteristics?

- General Population which includes all specific characteristics
- Specific Characteristics

b) If you selected “specific characteristics”, please choose only the characteristics that best describe the individuals your agency/government is mandated to serve:

- | | | |
|---|---|--|
| <input type="checkbox"/> Youth and/or youth aging out of care | <input type="checkbox"/> People experiencing mental illness | <input type="checkbox"/> People exiting the criminal justice system |
| <input type="checkbox"/> Indigenous individuals/families | <input type="checkbox"/> People living with physical disabilities | <input type="checkbox"/> People exiting a medical or mental health institution |
| <input type="checkbox"/> Seniors | <input type="checkbox"/> People living with addictions | <input type="checkbox"/> Veterans |
| <input type="checkbox"/> Women | <input type="checkbox"/> People who identify as LGBTQ2S+ | <input type="checkbox"/> Other, please specify _____ |
| <input type="checkbox"/> Families | <input type="checkbox"/> People fleeing domestic violence | |
| <input type="checkbox"/> Immigrants and Refugees | | |
| <input type="checkbox"/> Official language minority community | | |

12. What is the total dollar amount you are requesting from Reaching Home for this project?

\$ Click or tap here to enter text.

13. What are the anticipated start and end dates of this project?

Start Date

End Date (cannot be later than March 31, 2022)

Click or tap to enter a date.

Click or tap to enter a date.

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14. Please provide a detailed description of your proposed project specifically outlining how this work reduces the number of people who are experiencing homelessness or are at risk of homelessness in Yukon? Please provide specific outcomes. (250-word maximum)?

[Click or tap here to enter text.](#)

15. Please select the main activities the project will be engaged in.

A. Housing Services

- Housing Placement
- Emergency Housing Funding
- Housing Set-up
- COVID – 19 Temporary Accommodations
- Other (please describe)

B. Prevention and Shelter Diversion

- Core Services – rental assistance, landlord/family mediation, utility payments, trusteeship and other financial related services
- Secondary Services – services other than core services
- Other (please describe)

C. COVID - 19 Health and Medical Services

- Health and Medical Services
- Other (please describe)

D. Client Support Services

- Economic Integration Services
- Social and Community Integration Services
- Clinical and Treatment Services
- Basic Needs Services
- Other (please describe)

16. For each activity selected in question 15 please indicate the applicable expected results. These are some of the results reporting that will be required.

Category	Expected Results
Housing Placement: Securing housing for individuals and families by working with private and public local real estate, landlord associations, home communities, to identify available housing units. * a housing placement does not simply include referring an individual or providing information on housing in the community, a placement into housing must occur.	Number of people who will be placed into housing #
Emergency Housing Funding: is reasonable funding used to help an individual cover housing costs in the short term. It provides a bridge for individuals who received a housing placement and are awaiting to access longer-term supports.	Number of people who will be placed into emergency housing #

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COVID – 19 Temporary Accommodations: can be used to increase the physical distance between people, particularly those in shelters, to reduce the risk of viral spread and support social distancing as well as to enable self-isolation.	Number of people who will be placed into temporary housing # Number of new temporary accommodations that will be available in the community #
Prevention and Shelter Diversion Core Services: rental assistance, landlord/family mediation, utility payments, trusteeship and other financial related services	Number of people who will benefit from a Core Service #
Prevention and Shelter Diversion Secondary Services: services other than core services	Number of people who will benefit from a Secondary Service #
Economic Integration Services: supports to improve economic integration. This includes services to help obtain income assistance, employment, education and/or job training	Number of people who will benefit from an Economic Integration Service #
Social and Community Integration Services: Broad range of services essential to improving well-being and long-term self-sufficiency. Includes costs of recreational activities, Indigenous Elder consultation, gathering and preparation of traditional food, etc.	Number of people who will participate in Social and Community Integration Activities #

17. Using the table below, please provide a detailed description and breakdown of the funds requested. This is your “project budget”.

IMPORTANT: The total project budget (when you add all category total values together) should equal the same amount you have entered in Question 12

<p>Examples have been provided in grey font.</p> <p>PLEASE DELETE ALL EXAMPLES IN GREY PRIOR TO SUBMITTING YOUR FINAL BUDGET.</p> <p>Leave any lines/categories you are not applying for blank.</p> <p>IMPORTANT: Please double check that the math in your description is correct AND that the total in the description column aligns with the category total.</p>		
CATEGORY	CATEGORY TOTAL	COST BREAKDOWNS
SERVICES OR OPERATIONAL EXPENSES		
Direct staff wages Provide the breakdown of wages, hours, MERCs and benefits for each employee, please follow the example provided.	\$56,019.60 (total of all items in description)	2 housing placement workers: \$26/hr. at 35 hrs. per week for 27 weeks = \$24,570 per staff x 2 staff = \$49,140.00 . MERCs and benefits calculated at 14%. \$49,140.00*14% = \$6,879.60
Housing placement: includes damage/utility deposits, moving fees, housing setup costs, etc.	\$5,000.00	Estimated \$500 per person housing setup for 10 individuals = \$5,000.00

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Emergency Housing: hotel/motel stays	\$14,000.00	Approximately 140 nights hotel/motel (10 people x 14 nights each) accommodation for symptomatic or vulnerable individuals to self-isolate x \$100/night = \$14,000.00
Housing loss prevention/shelter diversion: rental/utility arrears or emergency payment, unit repairs, etc.	\$20,000.00	\$1,000/person for 20 people for rental/utility arrears to prevent eviction = \$20,000.00.
Health and Medical Services: medical professional's wages, including Clinical Counsellors	\$15,600.00	Clinical Counselor - \$40/hr. x 15 hrs./week x 26 weeks = \$15,600.00
Economic Integration Services: supports to improve economic integration. This includes services to help obtain income assistance, employment, education and/or job training	\$12,000.00	Workplace Skills 4 week program \$6000.00 x 2 course offerings (facilitator fee, meals (2) per day, a one month bus pass, venue, technology access) = \$12,000
Social and Community Integration Services: Broad range of services essential to improving well-being and long-term self-sufficiency. Includes costs of recreational activities, Indigenous Elder consultation, gathering and preparation of traditional food, etc.	\$8,340.00	Passes to recreational activities 40 people x \$8.50 = \$340.00 Fish camp 10 people x \$800.00 = \$8000.00 (food, travel costs, facilitator, accommodation)
Clinical and Treatment Services: Activities that seek to improve the physical, emotional and psychological health	\$5,000.00	Access to a sweat lodge 5 people x \$1000.00 = \$5000.00
Basic Needs Services: Support outcomes that contribute to a reduction in homelessness for example: groceries, transportation, personal hygiene supplies, access to traditional foods/medicine, personal id.	\$3,660.00	Bus Tickets 120 ticket strips x \$23.00 = \$2760.00 Storage Fees \$100.00 x 3 months' x 3 people = \$900.00
Other: administrative costs (including wages), mileage and other items not otherwise described above		Important: admin costs may not exceed 15% of the total of direct project costs.
TOTAL SERVICES OR OPERATIONAL EXPENSES		

***IMPORTANT: PLEASE DOUBLE CHECK ***

DOES THE TOTAL PROJECT ASK ALIGN WITH THE AMOUNT YOU'VE INDICATED IN QUESTION 12?

18. May we contact other funders on your behalf if Reaching Home is unable to fund your request?

Yes

No

19. **OPTIONAL:** Please use this area to provide any additional information you would like to convey. (250-word maximum)

Click or tap here to enter text.

By signing below, I certify that I am authorized to apply for funding on behalf of the entity named in Question #1.

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First and Last Name: Click or tap here to enter text.

Date: Click or tap to enter a date.

Electronic Signature:

First and Last Name: Click or tap here to enter text.

Date: Click or tap to enter a date.

Electronic Signature:

(If you are unable to provide an electronic signature, please type your name).