

# Reaching Home: Canada's Homelessness Strategy - CAPITAL PROJECTS

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## APPLICATION FOR REACHING HOME BASE FUNDS

Please use this application when seeking funding for Capital assets and projects

**\*For help writing and reviewing proposals before submission please contact [rhpo.chantal@yapc.ca](mailto:rhpo.chantal@yapc.ca)\***

### Eligible Activities Include:

#### Capital investments

Capital investments are intended to increase the capacity or improve the quality of facilities that address the needs of individuals and families who are homeless or at imminent risk of homelessness, including those that support culturally appropriate programming for Indigenous individuals and families.

- **Emergency Shelter:** refers to facilities providing temporary and short-term accommodations (for a period of up to 6 months) to individuals and families who are experiencing homelessness. These facilities provide single, shared bedrooms or dormitory-type sleeping arrangements that can include seasonal beds or mats.
- **Transitional Housing:** refers to housing intended to offer a supportive living environment for its residents, including offering them the experience, tools, knowledge and opportunities for social and skill development to become more independent. It is considered an intermediate step between emergency shelter and supportive housing, and usually has limits on how long an individual or family can stay.
- **Permanent Supportive Housing:** refers to housing that combines rental or housing assistance with individualized and flexible support services for people with high needs related to physical or mental health, developmental disabilities or substance use.
  - **Permanent Supportive Housing may be:**
- **Place Based:** Congregate or independent permanent supportive housing units situated in one building or location
- **Scattered Site:** the provision of permanent supportive housing services in the community, delivered through home visits or community-based agencies.
- **Non- Residential Facility:** Provide services to meet basic needs and/or provide services to promote longer-term stability of individuals and families who are homeless or at-risk of homelessness. Examples include food banks, soup kitchens, drop in centres, multi-service centres, counselling centres and can include the purchase of a van/vehicle.

**\*PLEASE NOTE ALL PROJECTS MUST BE COMPLETED BY MARCH 31, 2022**

**APPLICATION DEADLINE IS JUNE 18, 2021**

EMAIL YOUR COMPLETED APPLICATION FORM TO  
[rhpo.chantal@yapc.ca](mailto:rhpo.chantal@yapc.ca)

**PLEASE SIGN YOUR APPLICATION FORM PRIOR TO SUBMITTING – SIGNATURE SECTION ON THE LAST PAGE.**

For YAPC use only

Project # \_\_\_\_\_

Date application received: \_\_\_\_\_

Rural or Whitehorse: \_\_\_\_\_

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1. **What is legal name of the applicant (the name registered with the Canada Revenue Agency/ Societies)?**

Click or tap here to enter text.

2. **Primary Contact Person**

Contact Name: Click or tap here to enter text.

Contact Title: Click or tap here to enter text.

Phone Number: Click or tap here to enter text.

Email Address: Click or tap here to enter text.

3. **Proposed Project Name** (please keep brief) Click or tap here to enter text.

4. **Applicant Contact Information:**

Street Address (include unit number): Click or tap here to enter text.

City: Click or tap here to enter text.

Postal Code: Click or tap here to enter text.

5. **Please briefly describe the mandate, programs and services currently offered (250-word maximum).**

Click or tap here to enter text.

6. **What is your approximate total annual budget?** Click or tap here to enter text.

7. **Approximately how many staff do you employ?** Click or tap here to enter text.

8. **How long have you been in operation?** Click or tap here to enter text.

9. **Is this application being submitted on behalf of a partnership or collaboration?**

Yes  No

a. **If yes**, what is the nature of the partnership/collaboration (200-word maximum).

Click or tap here to enter text.

b. **If yes**, please indicate the partners involved in this initiative using the table below

Partner Name	Description of partnership	Outline financial contribution (if applicable)

10. Coordinated Access (CA) is a process that links individuals and families who are experiencing homelessness or are at risk of homeless with housing and resources. This coordinated, person centred approach streamlines the navigation of community systems to serve people faster and ensure fairness.

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In Yukon, there are five main components: data management, landlord engagement specialists, service providers, policy and program support, and the Community Advisory Board. To implement CA, service providers shift from serving their organizations clients to clients that the community has prioritized.

CA is key in an integrated systems approach that has a common decision-making process and common goals, rather than each service provider making decisions with the information that they have. Gaps become more highlighted, duplication is reduced, and service delivery is more person centred.

**Reaching Home funded proponents that operate in Whitehorse or have housing units available in Whitehorse are required to be a part of Coordinated Access.**

**Please describe how you are currently engaged in coordinated access or how your organization could be connected.**

Click or tap here to enter text.

**11. Does this initiative serve the general population (meaning individuals any gender, any age, with any other characteristics including mental/physical health issues, etc.), or does the initiative seek to serve individuals with specific characteristics?**

- General Population which includes all specific characteristics
- Specific Characteristics

**b) If you selected "specific characteristics", please choose only the characteristics that best describe the individuals your agency/government serves:**

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Youth and/or youth aging out of care | <input type="checkbox"/> People experiencing mental illness       | <input type="checkbox"/> People exiting the criminal justice system            |
| <input type="checkbox"/> Indigenous individuals/families      | <input type="checkbox"/> People living with physical disabilities | <input type="checkbox"/> People exiting a medical or mental health institution |
| <input type="checkbox"/> Seniors                              | <input type="checkbox"/> People living with addictions            | <input type="checkbox"/> Veterans  |
| <input type="checkbox"/> Women                                | <input type="checkbox"/> People who identify as LGBTQ2S+          | <input type="checkbox"/> Other, please specify _____                           |
| <input type="checkbox"/> Families                             | <input type="checkbox"/> People fleeing domestic violence         |  |
| <input type="checkbox"/> Immigrants and Refugees              |   |  |
| <input type="checkbox"/> Official language minority community |   |  |

**12. What is the total dollar amount you are requesting from Reaching Home for this project?**

\$ Click or tap here to enter text.

**13. What are the anticipated start and end dates of this project?**

Start Date

End Date (cannot be later than March 31, 2022)

Click or tap to enter a date.

Click or tap to enter a date.

**14. Please provide a detailed description of your proposed project specifically outlining how this work reduces homelessness or the risk of homelessness in Yukon? Please provide specific outcomes (250-word maximum)?**

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Click or tap here to enter text.

## 15. Please select the primary activities the project will be engaged in.

### Capital Investments:

- Emergency Shelter (including acquiring, re-purposing, renovating and increasing capacity)
- Transitional Housing: (including acquiring, re-purposing, renovating and building)
- Permanent Supportive Housing: (including acquiring, re-purposing, renovating and building)
- Non-Residential Facility: Activities that increase the safety of a service or facility, including renovating or purchasing of equipment such as vehicles.
- Other (please describe) [Click or tap here to enter text.](#)

## 16. Please briefly elaborate on the project activities selected in #15 and indicate the applicable expected results. Please only indicate those relevant to your project.

Category	Expected Results
Emergency Shelter	# of new beds
Transitional Housing	# of new beds or # of new units
Permanent Supportive Housing	# of new units
Non-residential facility	Please describe how Reaching Home monies will enable you to expand or maintain your services

## 17. Using the table below, please provide a detailed description and breakdown of the funds requested. This is your "project budget".

**IMPORTANT:** The total project budget (when you add all category total values together) should equal the same amount you have entered in Question 12

CAPITAL EXPENSES		
CATEGORY	CATEGORY TOTAL	COST BREAKDOWNS
Increased capacity - additional spaces added to an emergency or transitional facility.		
Renovations additions, repairs to existing facility - (permanent supportive, transitional, emergency shelter, non-residential facility)		

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<b>Developing New Facilities</b> – new construction, costs related to professional fees, and capital costs of the purchase of land or building.		
<b>Operational Equipment and Supplies</b> – purchasing of furniture, appliances, machinery (i.e. lawnmower), electronic equipment and vehicles (e.g. to be used for outreach, transportation for furniture banks etc.)		
<b>Other: administrative costs</b> (including wages), mileage and other items not otherwise described above		
<b>TOTAL CAPITAL EXPENSES</b>		

**\*IMPORTANT: PLEASE DOUBLE CHECK \***

**DOES THE TOTAL PROJECT ASK ALIGN WITH THE AMOUNT YOU’VE INDICATED IN QUESTION 11?**

**18. What is the cost of the entire project (not only what you are requesting from Reaching Home)?**

Total Project Cost:    \$ [Click or tap here to enter text.](#)

**19. What stage is your project currently in, and what is your project timeline? If applicable, please describe any permitting, zoning or other needs.**

[Click or tap here to enter text.](#)

**b. When do you expect your project to be completed (operational and/or and ready for occupancy)**

[Click or tap here to enter text.](#)

**20. For Transitional or Permanent Supportive housing projects please provide a very high-level description of how you plan to operate the facility over the next five years, including the anticipated individualized supports needed, and any funding sources secured for operations.**

[Click or tap here to enter text.](#)

**21. If applicable, will this project impact existing tenants, and if yes, do you have a tenant relocation plan?**

[Click or tap here to enter text.](#)

**22. May we contact other funders on your behalf if Reaching Home is unable to fund your request?**

**Yes**

**No**

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**23. OPTIONAL:** Please use this area to provide any additional information you would like to convey. This question is optional. (250-word maximum)

Click or tap here to enter text.

**\*IMPORTANT NOTE TO CAPITAL APPLICANTS:** any applicants proposing capital projects will be asked to submit a sustainability plan, operating budget, and/or other supporting documentation, depending on the project type. Reaching Home staff are able to help you with this process\*

**By signing below, I certify that I am authorized to apply for funding on behalf of the entity named in Question #1.**

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**First and Last Name:** Click or tap here to enter text.

**Date:** Click or tap to enter a date.

**Electronic Signature:**

**First and Last Name:** Click or tap here to enter text.

**Date:** Click or tap to enter a date.

**Electronic Signature:**

(If you are unable to provide an electronic signature, please type your name).