Reaching Home Application Guide – Condensed Version

Call for Proposals (CFP) Background, Funding & Priorities

This CFP directly supports Reaching Home outcomes. Progress toward these outcomes is tracked through monthly Community Outcomes Reports and the annual Community Homelessness Reports.

High-quality data - accurate, complete, and consistently entered into HIFIS and shared through CHAT – is essential for understanding trends, coordinating services, and improving outcomes for people experiencing or at risk of homelessness.

Funded projects become part of a coordinated, territory-wide response, contributing to a system where housing access, support, and prevention efforts work together rather than in isolation. The information collected through funded projects guides not only program performance but also community-wide planning, resource allocation, and evidence-based decision-making.

Because Reaching Home is an outcomes-based program, this CFP places a strong emphasis on readiness, collaboration, and data quality to ensure that these funds meaningfully improve housing stability for Yukoners. This CFP invites organizations to align efforts, strengthen coordinated supports, and advance shared outcomes that move us closer to ending homelessness in the Yukon.

Funding Available

For the 2026-2028 funding cycle, approximately $2 million each fiscal year will be available through the Yukon Territorial Stream. No maximum funding limit has been set for individual projects. Funding allocations will depend on:

- The number and type of applications received
- Proposal alignment with CFP priorities and Reaching Home outcomes
- Demonstrated need and organizational capacity
- System-wide considerations, such as service distribution

Because this is a competitive process with limited resources, not all eligible proposals will receive funding, and final allocations may be adjusted during contract discussions to ensure alignment with community needs and Reaching Home requirements.

CFP Priorities

This CFP reflects community needs identified through BNL data, the *Community Action Plan (CAP)*, and guidance provided by the Community Advisory Board (CAB). Recognizing that other funding streams may address capital or infrastructure needs (e.g., Build Canada Homes), this CFP prioritizes housing-focused service delivery that strengthens the Coordinated Access system. Proposals must include a core position aligned with one or more of the following priority areas:

1. **Housing Access** – locating, securing and supporting move-ins for individuals matched through the BNL
2. **Housing Support** – supporting participants to retain their housing and maintain stability
3. **Housing Loss Prevention** – assisting individuals and families at imminent risk of homelessness

Projects may receive higher consideration if they:

- Demonstrate strong collaboration with community partners
- Clearly address identified service gaps
- Reflect readiness to launch and deliver services effectively
- Integrate well with existing housing and support programs

Who Can Apply

Eligible proponents include Yukon-based and Yukon-serving:

- First Nations governments
- Indigenous organizations
- Incorporated non-profit organizations (Yukon or federal)
- Municipalities
- Territorial Government departments/agencies
- For-profit organizations (non-commercial activity)

Proponents must be in good standing with YAPC and your organization's governing body; have capacity to manage federal funds; and meet all requirements outlined in this *Guide* (full *Application Guide* here).

Preference will be given to Indigenous-led organizations; organizations with demonstrated experience serving the target populations; and projects co-developed with Indigenous partners.

Note: Organizations funded through other Reaching Home streams are eligible to apply, but must clearly demonstrate how the proposed project complements their existing Reaching Home activities.

How to Apply

Access the *Reaching Home Funding Application* here or visit https://yapc.ca/fund-administration/reaching-home. Detailed instructions are provided in the *Application*.

Mandatory Requirements for Funded Projects

The following requirements apply to all projects funded through this CFP. Proponents who cannot meet or clearly plan to meet these requirements will not be approved for funding.

Organizational Readiness

Proponents must demonstrate sufficient organizational capacity to deliver the proposed project. This includes, governance and oversight; financial management systems; human resources policies; supervision structures; privacy and confidentiality safeguards; safe, confidential workspaces; and secure data storage. If readiness gaps exist, proponents must outline how these will be addressed prior to project launch.

Coordinated Housing Access Table (CHAT) - Whitehorse Only

Whitehorse-based proponents must fully participate in CHAT, including signing the MOU with YAPC and Safe at Home (SAH); attending CHAT meetings and coordination activities; documenting CHAT activities in HIFIS; accepting referrals through BNL prioritization; completing BNL intakes; and providing bi-weekly updates. All CHAT partners follow a "no wrong door" service model and proponents are encouraged to allocate non-Reaching Home funded housing and support resources to CHAT.

HIFIS Participation

All funded organizations must use HIFIS 4.0 to document project activities, participant interactions, and outcomes. This includes signing a Data Sharing Agreement (DSA), ensuring all funded staff complete required training before service delivery; and maintaining accurate, timely data entry for BNL intakes, service interactions, active support list updates, and outcome changes.

Training Commitment

Funded staff must all participate in mandatory training coordinated by YAPC and SAH. Collective training supports consistent use of Coordinated Access processes; accurate and timely documentation in HIFIS; safe, culturally appropriate, and trauma-informed service delivery; and strong collaboration across CHAT partners.

Mandatory training will include:
- Coordinated Access training (prioritization, matching, CHAT processes, warm transfers)
- HIFIS training (BNL updates, care management, outcomes reporting)
- Housing-focused practice training (eviction prevention, housing-based care management, trauma-informed practice, cultural safety)

Specific training modules and schedules will be confirmed after proposals are assessed, allowing YAPC and SAH to identify priority training needs across funded organizations and tailor supports accordingly. Projects may also request funding under Administrative Costs for optional, ongoing training that enhances staff skills and supports high-quality service delivery throughout the funding period.

Ability to Meet Participants in the Community
Funded staff must be able to meet participants where they are, including:
- Visiting shelters and drop-in spaces
- Supporting rental viewings
- Conducting in-home visits
- Responding promptly to housing-related issues
- Transporting participants or arranging transportation

Funded staff will require a valid driver's license, insurance for transporting participants, and access to a safe reliable vehicle OR the organization must have systems in place to support participant transportation such as bus fare or taxi chits. Please ensure you are applying for the funding necessary to support transportation.

Reporting Compliance
Funded organizations must meet all Reaching Home reporting obligations, including quarterly activity reports, quarterly financial reports with general ledger documentation, and additional documentation requested during monitoring or evaluation processes.

Data entered into HIFIS must align with reported outcomes and activities. *Quarterly reports are due: July 21, October 21, January 21, and April 21.*

Good Standing
Proponents must be in good standing with both YAPC and their governing authority, meaning all required reports, filings, and legal compliance obligations are up to date. This includes compliance with the Societies Act or any other regulatory structure under which the organization operates. Organizations with outstanding compliance issues may not be approved until resolved.

Financial Stability
As part of assessing financial stability, the RHFSC may request recent financial statements – audited or unaudited – or other documentation to review bookkeeping practices and internal controls. Organizations without formal financial statements are asked to explain why; describe existing financial oversight systems; and outline steps to strengthen financial readiness before project launch.

Demonstrated Ability to Reach Outcomes – Returning Proponents
Returning proponents must demonstrate successful performance in their previous Reaching Home-funded project, including completion of HIFIS onboarding and manager training; active and consistent use of HIFIS for care management; meeting reporting requirements; participation in CHAT; and progress toward outputs and outcomes. Past performance will be a key factor in funding renewal.

Designing a Strong Proposal

A strong proposal clearly demonstrates that the project is well-designed, achievable, and aligned with the goals of the CFP. Effective applications are:

- **Aligned with CFP purpose and priorities**
- **Grounded in local data**, including BNL data, community needs, system gaps
- **Realistic and achievable**, with a clear plan for staffing, supervision, and active support lists
- **Reflective of organizational strengths, experience and capacity**
- **Rooted in cultural safety and equity**, ensuring services are accessible and responsive to diverse participant needs
- **Supported by trained, supervised staff** who can deliver housing-based care management
- **Integrated with existing community services and Coordinated Access processes**
- **Sustainable,** either by maintaining benefits beyond the funding period or, if not continuing, ensuring participants are transitioned safely with minimal disruption

7.1 Required Project Design Elements

In addition to the elements above, proponents are required to plan for and demonstrate the following aspects within their project design:

- **Indigenous Service Approach** – how the project will provide culturally safe, relevant, and meaningful services for Indigenous participants, including partnerships, cultural practices, and Indigenous-led or co-developed approaches
- **Equity & Inclusion** – strategies to reduce service barriers related to culture, language, disability, gender identity, sexual orientation, and other factors that shape access to housing and supports
- **Integration of Lived/Living Experience** – how people with lived or living experience (PWLLE) inform project design, delivery, evaluation, approaches to (re)engagement and problem-solving
- **Engagement & Re-Engagement** – how the project will proactively stay connected with participants who disengage, using approaches informed by assertive engagement to safely and respectfully re-engage them and continue housing-focused supports even when engagement fluctuates.
- **Partnerships & Collaborations** – how the project will work collaboratively with CHAT partners, community organizations, First Nations, and relevant health, mental health, and justice partners to strengthen housing stability and coordinated service delivery
- **Coordinated Service & Warm Transfer** – how the project will ensure smooth, supported transitions between staff, programs, or agencies, including direct communication between workers, shared planning, and avoiding "hand-offs" that leave participants unsupported
- **Continuity of Service Delivery** – how the organization will maintain service continuity during staff turnover, absence or capacity shifts, including contingency plans, cross-training, and internal communication processes
- **Training & Professional Development** – how the organization will ensure staff have the skills needed to deliver high-quality, housing-focused services, including onboarding plans, supervision models, specialized training and how training needs to be addressed over the funding period
- **In-Kind Resources & Integration** – how any existing organizational resources (e.g., outreach, administrative support) will strengthen the proposed project and integrate with the proposed Reaching Home-funded roles

Overall, the application should demonstrate the proponent has:

- A strong foundation
- A realistic and well-considered plan
- Capacity to deliver high-quality, housing-focused services
- Commitment to collaboration, data quality, and community-level outcomes

Staffing and Service Delivery Approach

Staffing Model & Team Composition
- Proponents may apply for one or multiple positions, depending on project scope.
- When applying for multiple positions, demonstrate how they will function as a coordinated team, including when double-staffing is required for safety or service intensity.
- If proposing a combined role that includes housing access, support, and loss prevention functions, clearly describe how the organization will manage the range of responsibilities, documentation, and active support list expectations.

Service Intensity & Active Support List Expectations
- Staff must follow a structured housing-based care management approach, matching support levels to participant needs.
- Housing Support and Housing Loss Prevention staff typically support 10-15 participants.
- Housing Access staff may carry larger support lists due to shorter intervention periods.
- Proponents must consider the time required for documentation and data entry for each participant.

Documentation Requirements
- Staff must complete all required HIFIS documentation and maintain records that support outcomes reporting and CHAT participation.
- Active support list planning should reflect the time needed for accurate and timely data entry.

Current Reaching Home-Funded Roles
- Proponents may apply to continue positions from the 2024-2026 cycle; however, the roles and responsibilities for the 2026-2028 cycle have been significantly revised.
- Positions cannot be treated as a simple extension of earlier roles. They must be re-aligned or re-designed as needed to meet all updated expectations, eligibility requirements, and system-participation standards.
- Current staffing arrangements or incumbents will not influence funding decisions; only the suitability of the proposed role within the new model will be assessed.

Eligible Staff Positions

Core Housing-Focused Staff Roles
The following staff roles are eligible under this CFP. Proponents may apply for one, two, or all three housing-focused positions. Each role includes mandatory activities and expectations aligned with Reaching Home Directives, Coordinated Access requirements, and a housing-based care management approach.

Housing Access Staff work with individuals and households on the BNL to locate, secure, and access appropriate housing. They receive participant matches through Coordinated Access and use HIFIS for care management and outcome tracking. Mandatory activities and required skills include:
- **Participant engagement**: visit shelters, encampments, drop-in centres, and other places where people experiencing homelessness spend their time, using an assertive engagement approach
- **Initial meeting**: meet with participants within 48 hours of being matched through CHAT
- **Document readiness:** secure income support, complete income tax, get ID, set up bank account, complete housing and/or funding applications, and resolve arrears or other housing barriers
- **Housing search:** assist with rental applications, conduct viewings, and build/maintain landlord relationships to support both current and future housing opportunities
- **Housing set-up**: secure leases, set up utilities and insurance, and assist participants with furniture, groceries, cleaning supplies and other move-in needs - prioritizing participant choice when possible
- **Warm transfer**: ensure a coordinated transition to longer-term support providers when applicable

Housing Support Staff help individuals and households maintain stable housing after placement, including brokering connections to support services, such as primary care, mental health, legal aid, etc. They receive participant matches through Coordinated Access and use HIFIS for care management and outcome tracking. Mandatory activities and required skills include:

- **Relationship building**: establish trust early to support a seamless warm transfer from housing access to follow-up housing support when applicable
- **In-home visits**: provide regular in-home support tailored to participant needs, with increased frequency during the first months of tenancy
- **Individual support planning**: co-develop strengths-based plans that identify goals and address barriers to housing stability
- **Life skills development**: support budgeting, cooking, cleaning, belongings management, and other skills needed for maintaining housing
- **Social integration and meaningful activity:** connect participants to cultural programs, recreational activities, and community networks that build belonging and purpose
- **Safety Planning**: help participants identify risks to housing stability and develop strategies for responding to guest issues, conflict, and after-hours concerns
- **Sustainability planning**: engage in exit and transition planning to ensure long-term stability and connection to ongoing supports

Housing Loss Prevention Staff work with individuals and households at imminent risk of homelessness, prioritizing those who have previously experienced homelessness. They use HIFIS for care management and outcome tracking. Mandatory activities and required skills include:

- **Landlord mediation**: work with landlords to address tenancy concerns before they lead to eviction
- **In-home visits**: support participants directly in their homes to identify and address stability risks
- **Barrier identification and mitigation**: help participant to identify barriers (e.g., noise, belongings, conflict, guest management, etc) and develop strategies to address them
- **Connection to long-term income supports:** assist participants in applying for housing benefits or income supports
- **Re-housing support**: when eviction is imminent, support participants to quickly identify and secure new housing to avoid entering homelessness to search for and secure new housing to avoid entering homelessness
- **Referrals:** make appropriate referrals, including BNL intakes if a household becomes homeless

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PLEASE NOTE

Proponents may choose to apply for Housing Access, Housing Support, Housing Loss Prevention or any combination of these positions. **Only proponents with at least one of these positions will be eligible for Direct Participant Support Expenses, other staff positions, training and development funds, and funding to support data quality improvement.** This is to ensure organizational capacity to engage fully in coordinated service delivery and fulfill all reporting requirements.

Other Eligible Staff Positions
Proponents may apply for additional staff positions not listed above, such as peer support workers, Elders, cultural support workers, or other roles that enhance housing access, stabilization, and loss prevention. Proponents must clearly demonstrate how these roles integrate with the funded housing-focused positions, how they support the needs of people at risk of or experiencing chronic homelessness, and how they contribute to the project's outcomes.

Direct Participant Support Expenses

Each staff member funded through this CFP will have access to funding to support the needs of participants on their active support list. Direct Participant Support funds should be prioritized for removing barriers to housing, supporting housing retention, and preventing housing loss. All Direct Participant Support Expenses (except Basic Needs) must be logged in goods and services or care management HIFIS modules. See *HIFIS Reporting Guide* for more information.

Eligible expenses include:
- **Housing attainment**: ID replacement, arrears payments, transportation costs to attend viewings
- **Short-term rental assistance:** to help cover housing costs while people wait for longer term rental assistance including the Canada Yukon Housing Benefit, or paying a maximum of one month rent to hold a unit for a new tenant exiting homelessness
- **Housing set-up:** insurance, damage deposit, pet deposit, first and last month's rent, furniture, basic groceries and supplies at move-in
- **Housing loss prevention:** rent or utility arrears that would otherwise result in eviction; cleaning or repairs needed to prevent eviction; and emergency supports such as groceries, clothing, or transportation when no other program can meet the immediate need
  Note: Whenever possible, proponents should help participants access existing Income Support benefits first and using Reaching Home funds as secondary or last resort
- **Shelter diversion:** transportation, groceries or short-term hotel stays (30 day max) to support safe transitions to alternative accommodations and prevent discharge into homelessness
- **Basic needs:** food, clothing, winter survival supplies, and other supplies that facilitate connection and relationship building
- **Social and community integration:** activities or supplies that build connection, belonging, or meaningful routine

Organizations with a funded Loss Prevention worker will receive a small emergency fund for people not currently connected to a worker. In these situations, the Loss Prevention worker is required to ask for consent for HIFIS, and they must attempt follow-up to support stability and prevent homelessness.

Additional expenses may be eligible under Reaching Home Directives. If there is something that would support a participant to find and keep housing that is not listed here, please refer to the Directives to confirm eligibility and contact us. Proponents must clearly demonstrate how any proposed expense supports housing access, housing retention or housing loss prevention.

Please estimate the amount of direct participant services costs you will need based on the number of participants you will serve, and what their needs are. **The RHFSC will assess the information provided to determine each project's Direct Participant Support expense allocation.**

Data Quality Improvement

Proponents applying for Housing Access, Support and/or Loss Prevention staff positions may apply for funding to improve internal HIFIS use and data quality. Eligible activities include:
- Collecting and managing data to support accountability and decision-making
- Sharing data insights with the CAB and community partners
- Technical support for data collection and analysis
- Purchasing equipment needed for data collection
- This could include staff wages to support data quality improvement

Activities cannot duplicate existing HIFIS tools or federally funded functionality. For a full list of eligible data quality expenses, refer to Reaching Home Directives.

Training and Capacity Building

YAPC will retain some Reaching Home funding to coordinate collective training for funded staff and the broader homelessness-serving sector. Training will focus on developing the core competencies required for effective, housing-focused practice. Final training topics and formats will be confirmed after the CFP review process, based on needs and roles of funded organizations.

Proponents are expected to plan for ongoing training to address staff turnover and support staff progression over the funding period. Proponents are therefore encouraged to identify additional training needs for their funded staff (Question 4.6). Describe any training that you believe would strengthen your team's ability to deliver housing-focused services. If training is not directly linked to building capacity for a coordinated, data-driven homelessness response, it must be budgeted under Administration, per Reaching Home Directives.

If your organization offers relevant expertise and is interested in providing training, you are encouraged to identify this in your application.

Budget

Preparing a budget for a multi-year project involves working with informed estimates. We recognize that some costs may shift during implementation; however, all amounts submitted should reflect the most accurate projections available, based on your staffing plan, service model, historical spending (if applicable), and anticipated participant needs. Budgets will undergo review by the CE and the RHFSC and may be refined or adjusted prior to finalizing a funding agreement. Providing clear, well-supported estimates will ensure an efficient review process and alignment between your proposal, contract, and reporting requirements.

Budget Template

Proponents must complete the *Reaching Home Budget Template* as part of their submission. Applications submitted without a completed budget will not be accepted. The *Budget Template* should be completed in full, ensuring all costs are eligible under the Reaching Home Directives, and that Administrative Costs do not exceed 15% of the total project budget.

Download the *Reaching Home Budget Template*, complete all fields, and save the file using the following naming format: Organization Name_RH Budget 2026-2028.xlsx. Only Excel files (.xlsx) will be accepted. The completed template must be uploaded back to your *Application* using the tool in Question 5.1.

Full step-by-step guidance for completing the *Budget Template* – including examples, definitions, and eligibility notes – is provided in Appendix C. Proponents are strongly encouraged to review the Appendix before preparing the budget to ensure clarity, accuracy, and alignment with Reaching Home requirements.

Other Funding

Reaching Home recognizes that many projects draw on a mix of funding sources and organizational resources. Proponents are asked to identify all confirmed or potential financial contributions and any in-kind supports that will strengthen or complement the proposed project.

This information helps the RHFSC assess overall project feasibility, sustainability, and alignment with community resources. It does not reduce your overall eligibility for Reaching Home funding.

When completing this question, consider funding sources, in-kind contributions, and alignment with Reaching Home activities. Be sure to enter these funding sources or in-kind contributions in the designated table within the *Budget Template* and use the narrative section of the *Application* to explain how they support and strengthen the proposed project.

Proposal Assessment Process

All applications are first received and processed by the CE. The CE is responsible for ensuring that submissions are complete, eligible, and ready for formal review. This includes:

- Verifying the *Application* is complete and the *Budget Template* is attached
- Ensuring budgets are complete, use the correct template, and adhere to Reaching Home eligibility guidelines
- Requesting clarification for information that is missing or unclear
- Using the Pre-Screening Tool to confirm basic eligibility is met
- Preparing application packages for the RHFSC, including summaries, scoring tools, and relevant background information

Pre-Screening Tool

These readiness requirements ensure projects can meet Reaching Home standards and fulfill funding obligations. Applications that do not meet all mandatory pre-screening criteria (i.e., marked 'yes' for all applicable items) or remain incomplete after clarification attempts cannot proceed for scoring. All eligible proposals will then move forward to the RHFSC for formal evaluation.

General Mandatory Requirements	Yes	No	N/A
Confirms foundational organizational structures and overall readiness.			
Agrees to use HIFIS for all required care management, documentation and reporting.			
Agrees that all funded staff will attend mandatory training sessions.			
Able to support staff to meet participants in the community.			
Able to comply with all reporting requirements.			
Confirms good standing.			
Is willing and able to provide financial statements upon request.			
Situational Mandatory Requirements	**Yes**	**No**	**N/A**
ONLY Whitehorse - Is able to fully participate in CHAT.			
ONLY Returning proponents - Has met prior outcomes, HIFIS requirements, and CHAT participation.			

Reaching Home Funding Sub-Committee (RHFSC)

The RHFSC is a working group of the CAB responsible for reviewing, scoring, and recommending projects for Reaching Home funding. Membership reflects a broad cross-section of the homelessness-serving system and are selected to ensure a balance of perspectives, expertise, and community accountability. All RHFSC members are required to declare conflicts of interest and recuse themselves where appropriate.

The RHFSC uses a structured evaluation process grounded in fairness, transparency, and alignment with Reaching Home and *CAP* priorities. Each application is assessed against the screening criteria and evaluation matrix, which consider organizational readiness, project design, cultural safety, partnership capacity, alignment with the CFP priorities, and the strength and feasibility of proposed outcomes.

Funding recommendations are informed by scoring results, available resources, identified community needs, and the importance of supporting a coordinated, housing-focused response across the Yukon. Recommendations are then submitted to the CE for final funding decisions.

Evaluation Criteria

The table below identifies the criteria that will guide the formal assessment of all eligible proposals. Scoring and weighting details are being finalized; however, these criteria will remain the basis for evaluation and funding recommendations. Proponents should review them carefully to ensure their application addresses the expectations associated with each category. During the evaluation phase, proponents may be contacted to provide clarification or additional information.

Criteria	Evaluator Guidance
Organizational Ability & Capacity Evaluate the proponent's demonstrated readiness, competence, infrastructure, and ability to deliver high-quality, housing-focused services aligned with Reaching Home requirements and best practices.	
Organizational capacity & infrastructure	Demonstrates adequate staffing structure, supervision, governance, and operational systems to support consistent service delivery.
Experience supporting people experiencing chronic homelessness	Shows relevant experience and expertise working with participants who have complex barriers, or demonstrates a strong, realistic plan if new to this work.
Engagement & Re-Engagement	Demonstrates effective, participant-centred strategies for addressing disengagement, reconnecting individuals safely, and supporting housing stability when engagement fluctuates.
Capacity to deliver the model (active support list expectations, in-home support, assertive engagement)	Can meet active support list expectations (10-15 participants), provide weekly+ in-home visits, perform community outreach, and meet documentation requirements.
Partnerships & collaboration	Demonstrates strong partnerships with other systems and services that enhance housing access and stability.
Documentation & data capacity	Demonstrates the ability to maintain accurate HIFIS documentation, timely reporting, and capacity for administrative follow-through.
Approach & Service Model Assess how well the proposed service model aligns with housing access, housing support, and housing loss prevention, and whether the approach is trauma-informed, culturally safe, and participant-centred.	
Alignment with Housing Access, Support, and Loss Prevention	Clearly describes a model that aligns with the three eligible roles and reflects a housing-focused approach.
Inclusion of PWLLE	Integrates lived experience in program design, delivery, evaluation, approach or problem-solving.
Cultural safety, equity and inclusion strategies	Provides concrete strategies to reduce barriers and offer culturally safe, accessible services.
Indigenous service approach or partnership	Is Indigenous-led or partnered with Indigenous organizations, Elders, or knowledge keepers to support culturally relevant service delivery.
Trauma-informed, harm-reduction, and participant-centred practices	Clearly incorporates trauma-informed practice, harm reduction, autonomy, and choice in service delivery.
Clarity, structure, and appropriateness of service activities	Activities are coherent, well-sequenced, and appropriate for the needs and complexity of the target population.

Alignment with the Purpose of the CFP	
Evaluate how well the proposed project addresses community needs, aligns with Reaching Home outcomes, and contributes to a coordinated, housing-focused system response.	
Addresses the needs of people experiencing or at imminent risk of homelessness	Uses BNL data or other relevant evidence to show alignment with local needs.
Contribution to community-level outcomes	Demonstrates how the project will help reduce chronic homelessness, overall homelessness, Indigenous homelessness, inflows and/or returns to homelessness.
Alignment with Reaching Home priorities	Clearly aligns with Reaching Home priority roles and demonstrates readiness to support the prioritized population.
Focus on chronic homelessness	Clearly prioritizes and supports individuals experiencing or transitioning out of chronic homelessness.
System alignment & Coordinated Access readiness	Shows evidence of understanding Coordinated Access expectations, warm transfers, data sharing, and integrated service planning.
Continuity of Service Delivery	
Assess the organization's ability to provide uninterrupted services and maintain participant stability throughout staffing changes, absences, and capacity fluctuations.	
Staffing contingency plan	Has clear, feasible strategies for minimizing service disruptions.
Participant transition planning	Shows thoughtful approaches to reducing disruption to participants, including warm transfers and clear exit planning.

After Formal Evaluation

Once the RHFSC completes its review and has made funding recommendations, the CE undertakes a final verification process. This step ensures recommendations align with Reaching Home Directives, the *CAP*, available resources, and federal accountability requirements.

Following this review, all proponents will receive written notice of the outcome. Successful applicants will then move into the contracting phase, where budgets may be adjusted, service models refined, and reporting and readiness requirements confirmed. Funding agreements must be finalized and signed before project activities can begin.

Projects will only proceed once all mandatory readiness components are completed to ensure a coordinated and effective launch.

For Questions or 1-on-1 Support

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