

**Yukon Community Advisory Board to End and
Prevent Homelessness through Reaching
Home/Safe at Home**

CALL FOR PARTICIPATION

**Please send your expression of interest by Friday, June 28th, 2019 by 4:00 pm
to:**

Bill Thomas, Chair via email: ChairCAB@gmail.com

The Community Advisory Board (CAB) which administers *Reaching Home* funding and helps implement the *Safe at Home Community based Plan to End and Prevent Homelessness*, is seeking community representatives to fill vacancies and expand representation on the Board.

About the CAB

The CAB sets the direction and coordinates efforts to address homelessness in the Yukon. The CAB will work to achieve broad and inclusive representation and will:

- 1) Assess and recommend projects for Reaching Home funding (through the Reaching Home Funding Sub Committee appointed by the CAB),
- 2) Approve, revise and facilitate the implementation of the Community Plan including community contributions (ie. funding from other sources to end and prevent homelessness in the Yukon)
- 3) Be representative of the community and have an in-depth knowledge of key sectors and systems that affect homelessness priorities, and
- 4) Support the governance, planning and implementation of new features of Reaching Home including coordinated access, using an outcomes based approach and reporting progress to the public.

About Reaching Home

Reaching Home: Canada's Homelessness Strategy is designed to support the goals of the National Housing Strategy, in particular, to support the most vulnerable Canadians in maintaining safe, stable and affordable housing and to reduce chronic homelessness nationally by 50% by 2027–2028.

Member Knowledge/Expertise

Members of CAB should have knowledge of Yukon and the issues of housing and/or homelessness. The CAB should be comprised of representatives able to speak to the issues/needs/priorities of people who are homeless or at imminent risk of homelessness. Members of the CAB should be passionate about homelessness issues in the Yukon and have the best interest of the community at heart. Members are expected to work collaboratively and respectfully within the CAB and within the community as a whole.

Roles and Responsibilities

CAB Members have the responsibility to

- Attend and actively participate in each meeting;
- Be prepared for discussion and decisions to be taken at each meeting;
- Actively participate in activities related to the development of the Community Plan on homelessness;
- Be familiar with and respect the **Conflict of Interest** policy and procedures;
- Be familiar with and respect the **Code of Conduct**;
- Be knowledgeable of the *Reaching Home* federal funding stream and the Safe at Home Plan to End and Prevent Homelessness as well as processes and strategies that reduce and prevent homelessness in the Yukon;

- Maintain contact with individuals and organizations in their sector for the purpose of sharing information and identifying sector issues related to the CAB objectives and activities;
- To strike and participate in subcommittees and working groups as needed.

Who Should Apply?

Interested applicants should complete the attached form and submit it by email to Bill Thomas, Chair, CAB. Please ensure you have met the following criteria:

- demonstrate experience and/or knowledge of housing and homelessness issues in the Yukon
- have experience in proposal review and assessment
- be willing to commit the time to read and provide feedback on submitted proposals;
- be available for at least a 2-year commitment (to be reviewed biannually)
- be willing to sign and abide by the conflict of Interest Guidelines and the Code of Conduct

AND

- Represent the community in one or more of the following sectors: First Nation, Federal, Territorial, and Municipal government, private and not-for-profit organizations, Indigenous organizations, members from the Lived Experience Council, and other community members including the business and faith communities, youth and youth serving organizations, organizations serving women and families fleeing violence, newcomer serving organizations, the private sector, police and correctional services, landlord associations and/or the housing sector, health organizations and veteran serving organizations.

Those interested in applying should be aware that participation on the CAB is voluntary, and there is no monetary compensation. Attached is the Terms of Reference for the CAB.

Timing, process and next steps

- 1) Applicants to submit their interest by June 28th, 2019 to current CAB Chair using the attached form
- 2) A subcommittee of the current CAB will be struck to assess sector representation
- 3) The subcommittee will provide recommendations to the current CAB on by July 15th, 2019
- 4) Confirmation of CAB members to occur over the summer months
- 5) Invites to be sent to all CAB members in August for a meeting to occur in late August or early September. Co-chairs will be elected at the first meeting

Deadline for receiving applications is June 28th, 2019, 4:00 p.m. local time.

Attention: Bill Thomas

CAB Chair via e-mail: ChairCAB@gmail.com

1) Name: _____

2) Organization: _____

3) Please check all that apply:

___ I am available for at least a 2- year commitment

___ I can commit to at least 6 meetings a year

___ I have read and understand the CAB Terms of Reference

___ I am willing to sign and abide by the Conflict of Interest Guidelines and the Code of Conduct

___ I am, or will become, familiar with the Reaching Home federal funding directives

___ I am, or will become, familiar with the *Safe at Home Community Based Plan to End and Prevent Homelessness*

4) I represent the following sectors (please check all that apply):

_____ Elder/senior

_____ Youth

_____ Person with Living or Lived Experience

_____ Private landlord

_____ First Nation government

_____ Federal government

_____ Territorial government

_____ Municipal government

_____ Not-for-profit organization

_____ Indigenous organization

_____ Business community

_____ Faith community

_____ Youth serving organization

_____ Organization serving women and families fleeing violence

_____ Newcomer serving organization

_____ Police or correctional services

_____ Landlord associations and/or the housing sector

_____ Health organizations

_____ Other (veteran, francophone etc.) organization

5. In 250 words or less, please describe why you are putting your (or your organization's) name forward to sit on the Community Advisory Board.